

## Public Notice

As required by the provisions of 35C.1, Code of Iowa, notice of recruitment for the following position is being given:

### **Newton WaterWorks Distribution Operator City of Newton, Iowa**

**PURPOSE:** Under the general supervision of the Newton WaterWorks Distribution Supervisor, performs various duties relating to the construction, maintenance and repair of a water distribution system; performs related assignments or tasks as assigned. Position is subject to on-call duty 24 hours per day.

#### **RESPONSIBILITIES INCLUDE BUT ARE NOT LIMITED TO THE FOLLOWING:**

- Performs maintenance and repair activities in the water distribution system – including but not limited to repairing water main, repair of valves and maintaining and repairing fire hydrants.
- Responds to service calls and other emergencies as directed during normal business hours and is available to be on-call outside of normal working hours. Will be required to perform duties during off-hour emergencies, weekends or holidays.
- Conduct daily/weekly/monthly monitoring, water quality samples, and other related testing as established by industry standards and local, state, and federal rules and regulations, and laws.
- Apply safe work practices in everyday work.
- Locate Newton WaterWorks owned underground utilities.
- Maintains records of work performed, visual observations and is able to recognize potential operation and/or mechanical problems.
- Operate and control electric motors, pumps and valves to regulate water distribution system.
- Record and interpret readings from meters, gauges and related equipment.
- Spreads and levels earth, sand and gravel using waterworks vehicles, hand and power tools; lifts, carries and holds materials, cleans tools, equipment, materials and work areas.
- Operates and maintains backhoe, track hoe, skid loader, dump truck, mower, tractor, trailer, pickups, valve exercise/vac equipment and other related equipment. Checks gas, oil and fluids; washes vehicles.
- Drives trucks equipped with dump body, to transport loose materials such as sand, gravel, crushed rocks and related materials to job site; loads truck by hand or by operating mechanical loader.
- Erects barricades, workplace signage, fences and rails to protect the public from hazardous conditions.
- Assists in emergency water distribution repairs.
- Performs related work as required.
- Regular work attendance is required.
- Other duties as assigned.

## **QUALIFICATIONS:**

### **Minimum Job-Related Experience:**

Requires minimum one year of experience in water, plumbing, construction or maintenance of a water distribution system, or an equivalent combination of education and experience. Advanced excavation, plumbing skills and experience locating underground utilities preferred.

### **Knowledge:**

Working knowledge of tools, methods, operations and materials used in water distribution maintenance.

Knowledge of the operating characteristics of heavy and specialized equipment.

Knowledge of, or ability to learn, city, state, and federal standards, regulations and laws applicable to the job.

Knowledge of recognized occupational hazards and to follow established safety procedures.

### **Skills:**

Ability to perform a variety of laboring and semi-skilled tasks in the operation, maintenance and repair of various types of water distribution equipment and infrastructure.

Ability to follow written and oral instructions, work independently with minimal supervision and prioritize work.

Ability to establish and maintain effective working relationships with co-workers and the public.

Ability to keep accurate and legible records.

Problem solving ability.

Sound judgement and decision-making abilities.

Ability to handle confidential information in a sensitive manner.

### **Licenses and Certifications:**

- State of Iowa Class B commercial driver's license (CDL) with air brake endorsement or ability to obtain within six (6) months of employment.
- State of Iowa Grade 1 Water Distribution Operator Certificate or the ability to obtain within twelve (12) months of employment.
- State of Iowa Grade 2 Water Distribution Operator Certificate or the ability to obtain within twenty-four (24) months of employment.

**Human Relations:** Ability to; establish and to maintain an effective working relationship with supervisor, subordinates, state, county and municipal elected officials, employees at all levels within the organization and members of the community; interact constructively the general public and water customers; understand and follow both written and oral instructions.

**Working Conditions:** Operate equipment with varying degrees of noise and vibration; ability to; perform moderately heavy work for extended periods of time and lift up to fifty (50) pounds and occasionally lift objects weighing up to 100 lbs.; outside work in all kinds of weather conditions during day and night hours; requires overtime. Regularly exposed to weather, fumes, odors, and dust. Occasionally exposed to toxic conditions. Work regularly involves climbing, balancing, stooping, kneeling, crouching, reaching, handling, talking, hearing, visual acuity, depth perception, and color vision. Acceptable hand/foot coordination and finger dexterity. Clarity of vision 20 ft. or more, good depth perception and field of vision in order to operate various kinds of waterworks equipment. Must be able to hear a normal conversation.

**Additional Requirements:**

- Must be physically capable of operating the vehicle safely and have an acceptable driving record.
- Requires possession of a valid Class B Commercial Driver's License (CDL) with air brakes and is subject to the Department of Transportation drug and alcohol testing program.
- Must be insurable
- Ability to pass DCI background check.

**Compensation:** Starting hourly wage range: \$24.49 - \$26.69; DOQ EEOC

**Application Process:** Application and complete job description are available on the City of Newton website; [www.newtongov.org](http://www.newtongov.org) (under "I want to" – Apply for a Job"). Applications will be accepted until June 2, 2023, 04:00 PM.

**Posted Friday, May 19, 2023**