



## Des Moines Water Works Crew Leader - Pipelines

<b>SALARY</b>	\$34.20 - \$40.76 Hourly \$71,136.00 - \$84,780.80 Annually	<b>LOCATION</b>	Des Moines, IA
<b>JOB TYPE</b>	Full-time	<b>JOB NUMBER</b>	2-1312-23
<b>DEPARTMENT</b>	Water Distribution	<b>DIVISION</b>	Pipelines
<b>OPENING DATE</b>	05/23/2023	<b>CLOSING DATE</b>	6/5/2023 5:00 PM Central

### JOB SUMMARY

Under the general direction of the Water Distribution Supervisor supervises crew and performs duties of a crew member engaged in the operation, maintenance, and construction of the water distribution system. Is on-call on a rotational basis a week at a time for emergency repair work as required. Promotes safety and ensures safety rules are followed.

### EXAMPLES OF ESSENTIAL JOB FUNCTIONS

- Assigns duties and directs crews engaged in maintenance, repair, construction, and restorations related to the water distribution system.
- Assures the work performed by Distribution crews meets DMWW standards for quality and timeliness.
- Coaches and counsels team members for improved performance. Provides on-going on-the-job training to crew members. Assists management in skill assessment.
- Prepares and completes required reports, daily records, time sheets, and work orders; notes field changes on drawings; provides input to the annual budget process.
- Interprets construction drawings, sketches, electronic records (GIS), written or oral instructions.
- Performs maintenance and repair on valves, hydrants and mains.
- Installs and removes large and small taps.
- Promotes safety by modeling safe work behaviors and supporting safety initiatives.
- Ensures a safe work site for crew members by establishing traffic control, classifying soil, and determining proper shoring methods to meet OSHA and DOT requirements.
- Represents DMWW when interacting and coordinating activities with our customers, contractors, city, county, governmental agencies, and others.
- Makes requests to other utilities for location of their lines, cables, and pipes.
- Protects water quality in the distribution system by following water quality procedures including isolation, repair, flushing, and sampling guidelines.
- Works with management to coordinate work, balance conflicting priorities, and accomplish utility goals.
- Performs other duties of similar nature.

### QUALIFICATIONS

#### **Education:**

High school diploma or GED equivalent.

**Experience:**

At least three years of responsible experience working in maintenance or construction of a water distribution system or closely related field.

**Licenses/Certifications:**

- Valid State of Iowa Commercial Driver's License, Class A with air brakes within 90 days of appointment to the position.
- Iowa DNR Grade 2 Water Distribution Operators Certification.

**PREFERRED QUALIFICATIONS:**

- Knowledge, training or experience sufficient to serve as the Excavation Safety Competent Person on the job site.
- IDOT work zone traffic control certification.
- Iowa DNR Grade 3 Water Distribution Operators Certification.

**SUPPLEMENTAL INFORMATION**

Frequently lifts up to 50 pounds

Frequently works in outdoor environment, street environment or construction site

Frequently works in adverse weather conditions

Occasionally works in confined space

**Des Moines Water Works is an Equal Opportunity Employer**

The selection process consists of an evaluation of education and experience, an interview, completion of selected assessments and completion of a criminal background check, which includes a sex offender registry check. The selected Des Moines Water Works candidate must also be able to pass a pre-employment drug screen and physical.

**E-Verify Process:**

Des Moines Water Works participates in E-Verify and will provide the Social Security Administration (SSA) and, if necessary, the Department of Homeland Security (DHS), with information from each applicant's Form I-9 to confirm work authorization. All candidates who are offered a position with Des Moines Water Works must complete Section 1 of Form I-9 along with the required proof of their right to work in the United States and proof of their identity prior to starting employment. Please be prepared to provide required documents as soon as possible after the job offer has been made. For additional information regarding acceptable documents for this purpose, please contact Human Resources at 515-283-8701

**Agency**

Des Moines Water Works

**Address**

2201 George Flagg Parkway

Des Moines, Iowa, 50321

**Phone**

515-283-8717

**Website**

<http://www.dmww.com/careers>

**Crew Leader - Pipelines Supplemental Questionnaire**

**\*QUESTION 1**

**How many years' experience do you have working in the maintenance and construction of a water distribution system?**

**\*QUESTION 2**

**What positions have you held related to a water distribution system and how many years in each?**

**\*QUESTION 3**

**Do you have any other experience in the construction industry? If so, please describe.**

\* Required Question