

City of Oakland

JOB DESCRIPTION

POSITION TITLE: Public Works Labor I

Adopted: November 8, 2021

GENERAL STATEMENT OF DUTIES: Under general direction and supervision, performs semi-skilled and unskilled work in the maintenance of the City's streets; performs semi-skilled and unskilled work in the maintenance of the City's water treatment plant and distribution system and waste water collection system; does related work as required.

POSITION SUMMARY: As directed, the Labor I operates equipment, maintains the City's streets, maintains the City's water treatment plant and distribution system, maintains the City's waste water collection system, and maintains equipment and facilities of the City. Work is performed under the supervision of the Director of Public Works.

IMMEDIATE SUPERVISOR: Director of Public Works.

ESSENTIAL DUTIES AND RESPONSIBILITIES (Illustrative Only):

Repairs streets, storm sewers, waste water lines, treated water distribution lines, traffic signs, etc.;

Assist in daily operations of water and wastewater treatment and distribution systems, including sampling and maintenance

Mows City right-of-way, and property owned by the City;

Removes snow and ice from streets, parking lots and walkways;

Operates trucks, pickups, snowplows, tractors, mowers, compressors, loaders, sewer cleaning machines, and motorized and non-motorized equipment and tools used in the operation and maintenance of City grounds;

Assists in the cleaning and maintenance of both motorized and non-motorized equipment and facilities;

Pesticide application as needed at all city owned grounds and mosquito control;

Performs labor functions as directed;

Other duties as may be assigned.

QUALIFICATIONS:

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES: General knowledge of street maintenance, water treatment and distribution system maintenance, and sewer maintenance; working knowledge of equipment operations and repair; ability to follow written and oral instructions; ability to work outdoors in all types of weather conditions,

including subzero temperatures, heat or humidity, rain, etc., and the physical strength and stamina in order to lift, move, and pull weights in excess of 100 pounds while working.

EDUCATION, EXPERIENCE, TRAINING:

Some experience in street, sewer or water system maintenance activities;
completion of a standard high school degree, or any equivalent combination of
experience and training which provides the required knowledge, skills, and
abilities;

Valid motor vehicle operator's license issued by the State of Iowa;

Ability to obtain a Grade I Waste Water Certificate issued by the State of Iowa, a
Grade III Water Treatment Plant Operator's License and Grade II Water
Distribution Certification issued by the State of Iowa within minimum timeframe
as required by Department of Natural Resources

Ability to obtain an Emergency Medical Technician Certification issued by the
State of Iowa within one year, per City Council discretion at time of job posting

Ability to obtain Pesticide Applicator certification issued by the State of Iowa
within one year, per City Council discretion at time of job posting.

EQUIPMENT OPERATION REQUIRED: Pickup truck, dump truck, mowers,
loaders, compressors, tractors, hand-operated equipment both motorized and manual,
computer, telephone, calculator, water sampling and testing equipment, water plant
equipment, various hand tools.

For more information and to submit resume and application:

Oakland City Hall

614 Dr. Van Zee Rd, Oakland, IA 51560

712-482-6811

oaklandclerk@frontiernet.net

www.cityofoaklandiowa.com

Open until filled

EOE