



CITY OF CEDAR RAPIDS
invites applications for the position of:

WPC Process Operator

SALARY: \$26.76 Hourly

OPENING DATE: 01/05/23

CLOSING DATE: 01/19/23 04:00 PM

DESCRIPTION:

HOURLY WAGE: New Hire: \$26.76 · 1 year: \$29.63 · 2 years: \$31.42 · 3 years: \$33.25

Do you have a passion for continuous improvement along with a passion for environmental sustainability? Are you a self-starter with a need for continuous education and knowledge growth? The City of Cedar Rapids is looking to hire a Water Pollution Control Process Operator to join our organization! If you are detail oriented, self-motivated and open to process changes that lead to continuous process improvement, join our organization today! At the City, we are committed to employing individuals who reflect our community's diverse backgrounds. We appreciate and leverage the vast experience individuals bring beyond the technical requirements of a job. If you are an individual with similar experience listed here please consider applying. Experience and skills combined with commitment to our core values is key to building a greater community now and for the next generation; therefore, we encourage people from all backgrounds to apply to this position. Any person who anticipates needing accommodations for any part of the recruitment process please contact Katie Ulmer (k.ulmer@cedar-rapids.org or 319-286-5138).

What's in it for you?

The City provides outstanding pay, benefits and paid time off. With participation in the Wellness Program, the Choice Family PPO plan cost is only \$75.38 per month for 2023! Additionally we offer:

- Medical co-insurance for participating providers of 90% plan / 10% employee
- Competitive pay
- Iowa Public Employee's Retirement Pension plans ([IPERS](#)) with a 9.44% City contribution and 6.29% employee contribution
- 457 deferred compensation employer match program (City will match up to 0.05% of your annual income each calendar year—learn more [here](#).)
- Flexible Spending (Health Care and Dependent Care Accounts- learn more [here](#))
- An average of 11 paid holidays per year
- Up to \$3,000 per year in educational assistance
- 4 weeks of paid parental leave
- Public Service Loan Forgiveness – (The PSLF program forgives the remaining balance on your Direct Loans after you have made 120 qualifying monthly payments while working full-time for a qualifying employer. [See more info here.](#))
- Annual pay increases
- Typically receive annual cost of living increase depending on budget
- 100% City paid basic life insurance
- Dental, vision, long-term disability, and supplemental life insurance
- View our [Bargaining Benefits Summaries](#)

Cedar Rapids - Why you should live here!**About the Position:**

In this role, you will play the crucial role of monitoring plant processes, interpreting variances, making corrections, and maintaining operational records with the goal to optimize operations and help streamline processes in the facility. You will monitor overall functioning of the plant daily, assist with environmental and laboratory to ensure samples are collected and evaluated, and help assist in continuous improvement processes for WPC.

Position Schedule: 11:00pm-7:00am 28 day repeating schedule (Multiple working weekends per month)

Successful completion of a pre-employment background check, physical examination (if applicable) and drug screen are required prior to employment with the City of Cedar Rapids. The City of Cedar Rapids does not offer sponsorship for employment authorization.

EXAMPLES OF ESSENTIAL DUTIES:

- Operates and monitors pumping stations, pure oxygen activated sludge processes, oxygen generation, disinfection facility, processes of primary, secondary, and tertiary wastewater treatment facilities, standby electrical generators, odor control processes, grit and scum removal units, sludge thickening, conditioning, and disposal, and all support systems;
- Reads and records data from recorders, gauges, computer console, and various instrumentation. Records operational information;
- Interprets information obtained, troubleshoots problems, and makes necessary adjustments;
- Initiates "Maintenance Action Requests" for equipment repair;
- Performs simple laboratory tests for cooling tower water quality, boiler water quality, wastewater parameters, and other tests as may be required;
- Takes samples for laboratory analysis;
- Maintains work areas in an orderly and clean fashion;
- Wears and properly uses safety equipment including personal protective, fall protection equipment, self-contained breathing apparatus, and gas detection equipment;
- Participates in confined space entries and emergency response;
- Performs all work duties and activities in accordance with City policies, procedures and safety practices;
- Attends work regularly at the designated place and time;
- Supports continuous process improvement initiatives;
- Performs related work as required.

TYPICAL QUALIFICATIONS:**Acceptable Experience and Training:**

- High school course work in reading and math, preferably supplemented by vocational training in wastewater treatment plant operation. Minimum of two years experience in the operation of a wastewater treatment plant, preferably with the processes used at the Cedar Rapids Water Pollution Control Facilities (thermal conditioning, dewatering, and multiple hearth incineration); or
- Any equivalent combination of experience and training which provides the knowledge and abilities necessary to perform the work.

Required Special Qualifications:

- Grade I Iowa Wastewater Treatment Plant Operator License required within one year of employment.

SUPPLEMENTAL INFORMATION:

APPLICATIONS MAY BE FILED ONLINE AT:
<http://www.cedar-rapids.org/>

Position #AF124- 01/05/2023
WPC PROCESS OPERATOR
KU

101 First Street SE
Cedar Rapids, IA 52401
319-286-5000

k.ulmer@cedar-rapids.org

WPC Process Operator Supplemental Questionnaire

- * 1. Please briefly describe your experience in the operation of a wastewater treatment plant.
- * 2. Upon employment with the City of Cedar Rapids, any secondary employment outside of the position you are hired for must be approved by the Department Director as well as Human Resources Director. (See Section 2, Subsection 06 (2.06) of the City's Personnel Policy here: <https://bit.ly/CR-206>). Please initial below if you acknowledge that you would adhere to this policy if selected for this position.
- * Required Question