

INVITATION TO EXHIBITORS
American Water Works Association- Iowa Section
Annual Conference
October 22-24, 2019
Gateway Hotel and Conference Center
2100 Green Hills Drive- Ames, IA 50014

Dear AWWA- IA Exhibitors:

The AWWA- Iowa Section would like to invite you to attend as an exhibitor at the 104th Annual Conference in Ames, Iowa on October 22-24, 2019. Approximately 125 to 150 individuals representing numerous small and large water utilities are expected to attend this conference.

Following are the times we plan on having activities on Wednesday, October 23 ONLY in the exhibit areas

7:00am-8:00am	Exhibit Hall Open During Conference Registration
10:00am-10:30am	Break in Exhibit Area
11:30am-1:00pm	Lunch in Exhibit Area
2:00pm-2:30pm	Break in Exhibit Area
4:30pm-6:15pm	Reception/Social Hour -Exhibit Hall Open Throughout

Wednesday's technical sessions will run from 8:00 a.m. until 4:30 p.m. The exhibit area will be open from the beginning of the morning break at 10:00 am through the conclusion of the reception hour at 6:15 pm. **Exhibitors will have access to the exhibit hall on Tuesday, October 22, 2019 from 3:00 pm-9:00 pm and additional set-up time on October 23, 2019 from 7:00 am-9:30 am. All booths must be removed prior to 9:00 pm on the evening of October 23.**

Booth fees are \$460 (Member) OR \$510 (Non Section AWWA Members). Register online at www.awwa-ia.org and save \$20.00 per booth. A booth consists of a 8' x 10' area with one 6' draped table. The booth will be supplied with two chairs and electrical hookups are available.

The booth cost includes *one* full conference registration with meals/breaks for Wednesday and Thursday, as well as attendance at the 6:00 -8:00pm welcome reception on Tuesday, October 22, 2019 **at the Ames Water Treatment Plant. Booth Space will be allocated on a FIRST-PAID basis, so get your reservations in early. Paid reservations are due by October 1, 2019.**

Exhibit Shipping:

Location/Shipping Address:

Gateway Hotel and Convention Center
Attn: AWWA-IA Annual Conference
2100 Green Hills Drive
Ames, IA 50014

Contact Information:

Jamie Courtney

515-268-2217
JamieC@gatewayames.com

Booth supplies/materials should not arrive any earlier than Three days prior to October 22, 2019.

Please be sure to include your company name, conference name and date.

Program Advertising

Help get your company noticed - advertise in this year's conference program booklet! Water supply operators, industry representatives, and city officials will have first-hand exposure to your advertising and will leave the conference with an important reference. Limited advertising space within the booklet is available on a first-come, first-serve basis and must be reserved by payment.

Back Outside Cover (only 1 available) \$175

One half page (3 ½ x 4) \$75

Business Card Size (3 ½ x 2) \$35

Please return the order form, artwork (.jpg, .pdf., .doc), and payment in full by 10/1/19 in order to reserve your ad space. Save time and money by registering online at www.awwa-ia.org.

AWWA- IA Section ANNUAL CONFERENCE

Exhibitor/ Advertising Order Form

We hereby agree to participate in the exhibit hall on **Wednesday, October 23, 2019** at the American Water Works Association Iowa Section Annual Conference and to pay the registration fee of \$460.00(Member) OR \$510.00 (Non-Member) per booth or table. We agree to all the terms of the "Liability and Hold Harmless Clause" which is part of this contract.

Mail contract and payment back prior to **October 1, 2019.**

Name of Firm _____

Address _____ City/State/Zip _____

Name of Individual Responsible for Exhibit _____

Telephone # _____ Email _____

Name of individual attending conference and meals: (only one free per exhibitor registration)

Name _____ Title _____ Email _____

Additional individuals requiring meals at prices shown below: (Include additional page if necessary)

Name _____ Title _____

Name _____ Title _____

LIABILITY AND HOLD HARMLESS CLAUSE:

In signing the Exhibit Contract, the exhibitor assumes the entire responsibility and liability for losses, damages and claims arising out of exhibitor's activities on the Gateway Hotel and Convention Center premises and will indemnify, defend and hold harmless the Hotel, Facility, its owner and its management company, as well as their respective agents, servants and employees from any and all such losses, damages and claims as well as AWWA-IA and its employees and agents from any and all such losses, damages and claims. Hotel will not be responsible or liable for any loss, damage or claims arising out of exhibitor's activities on the premises except for any claims, loss, or damages directly from the facilities own negligence.

At the conclusion of the of the set-up operation, all related equipment, crates, trash, etc. must be removed from the premises no later than 9pm on the day of the exhibit show period.

EXHIBITOR REGISTRATION

Tuesday, October 22, 2019 Welcome Reception

Tuesday 10/22 Welcome Reception - No Fee: #Attendees _____

(Indicate how many total will attend Tuesday Reception)

Extra Meal Charges

	Wed. 10/23 Lunch	Wed.10/23 Banquet
	\$25.00	\$40
Please indicate how many extra (1 included w/registration):	# _____	# _____
	Extra Meals Fee Total=	\$ _____

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BOOTHS _____ Booth(s) @ \$460.00 (AWWA-IA Member) = \$ _____

_____ Booth(s) @ \$510.00 (Non -Member) = \$ _____

Total Booth Fee= \$ _____

PROGRAM ADVERTISING (Choose One. See enclosed information for details.)

_____ X \$ 175.00	Back Outside Cover =	Total Advertising Fees	\$ _____
_____ X \$ 75.00	One half page =	Total Advertising Fees	\$ _____
_____ X \$ 35.00	Business Card Size =	Total Advertising Fees	\$ _____

TOTAL AMOUNT ENCLOSED (Does not include golf registration or sponsorship-Send Separately) \$ _____

Check No _____ (Payable to AWWA-IA Section)

Card# _____ Exp. Date: _____

Name on Card _____ 3 Digit Card Code _____

Signature _____ Phone # _____

Billing address if different from above: _____

Email: _____

<p><u>Mail To:</u> AWWA- IA Section 100 Court Ave., Suite 203 Des Moines, IA 50309 Fax: 515-284-7301</p> <p>?'s call Justin Scott @ 515-283-2169</p> <p>Email: justin.scott@awwa-ia.org</p>
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PROGRAM ADVERTISING

Help get your company noticed - advertise in this year's conference program booklet! Water supply operators, industry representatives, and city officials will have first-hand exposure to your advertising and will leave the conference with an important reference.

Limited advertising space within the booklet is available on a first-come, first-serve basis and must be reserved by payment. Complete the form below and return it with your exhibitor registration to **AWWA- IA, 100 Court Avenue, Suite 203, Des Moines, IA 50309.**

Company/Organization: _____
Contact Person: _____
Mailing Address: _____
City: _____ State: _____ Zip: _____
Phone: _____ Fax: _____ Email: _____

***Please include the cost of the ad in the exhibitor registration total**

(Choose One)

_____ Back outside cover (one available only) = \$175

_____ One-half page = \$75 (approx. 3 1/2" x 4")

_____ Business card size = \$35 (3 1/2" x 2")

Please return this form, artwork (.jpg, .pdf., .doc), and payment in full **by October 1, 2019** in order to reserve your ad space to:

AWWA-IA
100 Court Avenue, Suite 203
Des Moines, IA 50309
FAX: 515-284-7301
Email: justin.scott@awwa-ia.org
www.awwa-ia.org

Advertise with AWWA-IA

Advertising on the AWWA-IA website is a benefit to both your organization and AWWA-IA! Advertising on our website makes your company visible to water professionals throughout the State. Advertising on our website creates a link between the Section and your organization in the minds of our members and website visitors.

In addition, your support as a website sponsor helps the Section fulfill its vision of being the "Leading Force in Iowa Dedicated to Safe Drinking Water" by providing a means for the Section to improve communications between our membership and provide important information to assist our membership in making informed decisions.

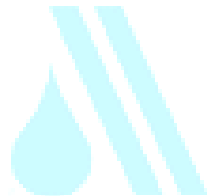
The Section website is designed and maintained by volunteers of the Section. All sponsor advertisement fees received go to covering costs associated with website hosting.

Sponsorship Ad Rates

1 Year = \$100

3 Months = \$50

For more information please visit www.awwa-ia.org.



AWWA- Iowa Section 104th Annual Conference

AWWA-IA Annual Meeting Sponsorship Opportunities

- _____ **Tuesday Night Welcome Reception - \$1500**
- _____ **Wednesday Morning Breakfast & Break in Exhibit Hall- \$500.00**
- _____ **Wednesday Afternoon Break in Exhibit Hall- \$500.00**
- _____ **Wednesday Lunch in Exhibit Hall - \$2000.00**
- _____ **Wednesday Night Cocktail Reception Prior to Dinner - \$1500**
- _____ **Wednesday Evening Annual Awards Banquet - \$2000.00**
- _____ **Thursday Morning Breakfast & Break - \$500.00**
- _____ **Thursday Seated Lunch - \$2000.00**
- _____ **Thursday Afternoon Break - \$500.00**

*Send logo for signage recognition to justin.scott@awwa-ia.org.
Questions : contact Justin Scott with AWWA-IA @ 515-283-2169.
Mail Form Below To: AWWA-IA
100 Court Avenue, Suite 203
Des Moines, IA 50309
Fax: 515-284-7301*

Company Name (As it will appear on signage): _____

Address: _____ City/State/Zip _____

Payment Method: _____ Check _____ Visa _____ MC

Card number _____ Exp. Date _____

3-Digit Code _____ Name On Card _____

Signature _____ Email: _____

Phone _____

Billing Address (if different from above):



Yes, we will provide electronic version of logo for signage to email address above.



Iowa Section
American Water Works Association



Water For People Silent Auction!

2019 AWWA Annual Conference
Ames, Iowa

WHERE: Exhibit Hall

WHEN: Wednesday, October 23, 2019

WHY: Provide clean water, sanitation, and hygiene for people in need

WHO: YOU~Please donate an item for the auction & bid generously!



Questions contact Jonathan Contag at 515-233-0000 or jdc@foxeng.com

